

School Advisory Council (SAC) Meeting

Minutes

School:	Sarasota Military Academy
Date of Meeting:	Sept.21,2011
Participants:	Dan Kennedy
Minutes:	<p>Attendance: Terry Lipman, Dan Kennedy, Vera McClaugherty, Ken Cowles, Christina Bowman, Debarah Conlon, Gale Downs, Bill Brockman, Jim Young, Denise Spetsios, Pam Donehew, Ben LeBoutier, Alex Payne, Micheal Spetsios, Truth Hulnet, Maria Rios, Mike Elfers, General Laudano, Keith Daly, Ashley Reyes, Percila Galambos, Kris Howard</p> <p>Meeting was called to order by Terry Lipman at 7:40 a.m. The May 4th minutes were accepted were with first motion Vera McClaugherty and seconded Debarah Conlon.</p> <p>Headmaster's Report: The new school year had a very smooth opening. FTE reflects 856 students; this also includes the SCF and SETI students. We will have a re-evaluation of FTE in October, November and January. We have twelve new faculty and staff members this school year. We welcome General Laudano as our new Commandant. We hired Mrs. Finley to be a fund raiser coordinator. The monies will be designated for the expansion of the campus. We highly encourage our families to communicate with our legislators to allocate the surplus of funds to return to the education needs. Our Tuesday tours for prospective students/families are going well. This year we are vitalizing our JROTC senior leadership cadets. We have heard great reviews from parents.</p> <p>New Business: October 6th 2011 is the first college bound parent seminar with Maj McClaugherty and Captain Marsha Horan is scheduled. The other meetings are scheduled for November, January and in the spring March or April. The SMA SAC (school advisory council) community involvement for 2011-2012 school year is "Wreath Across America.org". The sponsored wreaths are placed on the grave markers at the Sarasota National Cemetery in December 2011. The SMA SAC/PTCC available parents and students will be attending this event. This meets the 5 STAR requirements for the SIP. Our goal is to have each grave with a wreath placed on it that day. Three thousand graves are accounted for at this cemetery. We introduced this project at the freshman orientation and at the fall open house. Many business donors have been contacted with pledges with this project. A component of the SIP progress will be at each SAC meeting this school year. Pam Donehew, with the Literacy Leadership Team will report to the SAC meeting next month. There is a SAC meeting at the School Board on 9/23/2011 and Denise Spetsios will be the SMA reprehensive. Denise Spetsios will report back to us at the October SAC meeting.</p> <p>The freshman camp in is October 15 and 16.It is held here on campus. JROTC Raiders camp out is in November.</p> <p>The SIP (School Improvement Plan) our guest Ms. Bowman began to explain to SAC the SIP our vision is to continue with <u>Leadership Team monitors implementation of the school Improvement Plan. The Strategies to attain compliance are, regularly scheduled meeting with documentation of review and implementation and impact. Person responsible are school administrator and SAC this will continues to be ongoing. The school shall complete a mid-year narrative shall complete a mid-year narrative report to analyze progress from the baseline to mid-year assessment that is reported to the Department to identify strategies for</u></p>

student interventions. The strategies to attain compliance is regularly scheduled meetings with documentation of review and implementation and impact. The person responsible are school administrator and SAC. This is continuing and ongoing improvement. The Professional Development consist of the school must ensure that individual Professional Development Plans (IPDPs) for teachers of targeted subgroups include professional development targeting the needs of subgroups that did not meet AYP. The strategies to attain compliance are all IPDPs will be reviewed with faculty. Walkthroughs and observation data will be utilized and reviewed. The person responsible is the school administrator and the PD coordinator, this is ongoing. The Curriculum Aligned and Paced is that the school develops instructional pacing guides that are aligned to the Common Core/Next Generation Sunshine State Standards in reading, writing, mathematics, and science. The strategies to attain compliance are PD on October 14,2011 will subsequent meetings regarding resources for completed IFCs will be provided to administration and department chairs. The person responsible are administration and department chairs and this is ongoing. The school shall ensure that students are properly placed in rigorous coursework. The strategies to attain compliance are appropriate administrators and department chairs will review data regarding student achievement and place students according to individuals needs. The persons responsible are administration and the all school counseling department, ESE, department chairs, and this is ongoing. The Florida's continuous improvement model is that the school must implement Florida's response to intervention model set forth in the statewide RTI implementation plan. The strategies to attain compliance is to continue following MTSSS process and documentation and review and revise as needed or indicated by district or state. The person responsible is administration and this is ongoing. The school must implement Florida's continuous improvement model(FCIM).(FCIM implemented with subgroups not making AYP). The strategies to attain compliance is regularly scheduled meetings with documentation of progress, MTSSS, professional development. The person responsible is administration, MTSSS team, ESE PD coordinator.

The monitoring process and plan, the school must provide quarterly updates on the implementation of the school implementation of the school improvement plan to the charter school governing board and make updates to the school improvement plan. The strategies to attain compliance are regularly scheduled meetings(monthly) with documentation in minutes. The person responsible is administration, SAC committee, department chairs, literacy coach, SMA board members. The school leadership team must monitor implementation of the school improvement plan. The strategies to attain compliance is regularly scheduled meetings with documentation in minutes. The person Responsible is administration, academic leadership team. The school must participate in a comprehensive instructional monitoring process. The strategies to attain compliance are departmental meetings, administrators review and analyze walkthrough data, review PRIDE evaluation, Review and analyze student assessment data. The person responsible is administration and department chairs. The MTSS program is focusing this school year on reading intervention at all subjects and grade levels . Improve attendance of students on a daily intervention. Progress monitoring is an ongoing project by testing 60 students daily in Math, Biology and English. We have added a computer program Study Island this program can be accessed from their homes, it is designed for students to refresh themselves so they are ready to take the subject test at the end of the school year.

The SAC member voted and approved The SIP 2011-2012 plans and data. First motion was Debarah Conlon and seconded by Jim Young all in favor, it was a unanimous vote.

We thank Lt. Col. Bowman for doing such a great job with explaining the SIP.

The projects that SAC are responsible for, are reaching out to the community and

	<p>the environment, organize a FCAT family night, e-news, eagle press, school surveys.</p> <p>Election of SAC members and selection of members the 2011-2012 school year : President; Terry Lipman, Vice Present; Vera McClaugherty, Recording; Gale Downs.</p> <p>Amendment to the guidelines revise guideline operations, no more than four consecutive years this is a change of dialogue a motion was made by Deb Conlon and seconded by Denise Spetsios.</p> <p>A motion for adjournment was made by Terry Lipman and seconded by Alex Payne. Ending time of SAC was 8:30 a.m.</p>
Secretary:	Minutes submitted by Gale Downs
Date, Time and Location of Next Meeting:	The next SAC meeting Date October 19, 2011 in room 22 at 7:30 a.m.

Following each meeting: Send SAC minutes to “SAC Meeting” on BBS. Create the minutes of your meeting in a Word document. Example:

Subject: SAC Meeting Minutes – School & Date of Meeting
Send To: SAC Meeting