

Sarasota Military Academy

BOARD OF DIRECTORS

MEETING MINUTES

September 15, 2011

Board of Director Members in Attendance:

LTG Howard Crowell, Jr., USA (Ret), Chairman
Mr. Herb Jones, Vice Chairman, present via teleconference
Mr. Fred Derr, Treasurer
Dr. Celia Edmundson, Secretary
Mr. F. Steve Herb, Member
COL Ben Knisely, USA (Ret), Member
Mr. Woody Wolverton, Member

Board of Director Members Absent:

Mr. Ron Ciaravella, Member

SMA Executive Staff in Attendance:

Mr. Dan Kennedy, Headmaster
COL Bill Brockman, Director of Operations & Board Liaison
Victoria Finley, Foundation Director

The Chairman called the meeting to order at 2:04 p.m.

The first order of business was approval of the minutes of August 16, 2011. Dr. Edmundson asked for a review of the minutes as they were not sent ahead of time. Mr. Kennedy pointed out that the minutes for the Audit Committee meeting of August 25, 2011 were included as well. COL Knisely made a motion to accept the minutes. Mr. Jones seconded the motion, and the minutes were approved.

Financial Report:

Mr. Derr stated SMA is in good financial condition. SMA is still feeling the financial loss of being paid for 792 cadets instead of 835 but it will pick up in October. The balance sheet was reviewed and discussion followed.

Headmaster's Report:

1. SMA experienced a very smooth opening. Our Guidance staff and Fran Marx did a fine job building the master schedule. Cadets were all in assigned classes by 7:35 a.m. on day one.
2. Full Time Enrollment (FTE). We are at approximately 834.75 FTE at this time. Our projection was 835. This takes into consideration cadets attending SCTI and SCF on a part-time basis. Currently we are being paid for 792 FTE.
3. Annual Yearly Progress (AYP) and No Child Left Behind (NCLB). A sub group did not score high enough. Expecting a school grade of C.
4. Staffing is complete for 2011-2012. Everyone is doing a fine job at this time.
5. 9/11 activities. SMA participated in a number of 9/11 activities. Nearly 200 cadets (mostly freshmen) participated in Sarasota's 9/11 parade.
6. New SMA Cadets. 84 gifted.
7. SMA Volunteers. Our PTCC has arranged for numerous parent volunteers this year.
8. Advance Placement (AP) and Dual Enrollment (DE) classes. We have an increased number of these college level classes which should help our next school grade. Some cadets will earn an Associate's Degree.
9. Athletic Program. FHSAA approved sports: boys and girls Lacrosse, boys and girls Soccer. All coaches are volunteers.
10. Garrett Ullery; an SMA graduate serving in Afghanistan, returned last week with a fever of 105 degrees. Because of medication he was given, he aspirated and was unconscious for a couple days. He is now doing better without any resultant damage.
11. Ten cadets were taken to Tiger Bay today and were very impressive.

Audit Committee Report: No Report.

Academic Leadership Committee Report: No Report.

Development Committee Report:

Mr. Wolverton has three recruits interested in serving on the Foundation Committee; Richard Goldwater, Jim Vilotti and Henry Rodriguez. Discussion followed regarding other potential candidates. Chairman Crowell would like a curriculum vitae on each person and asked Mr. Derr to request one of Tom Cail who also expressed an interest in serving on the Foundation Committee. Ms. Finley will provide a template for the interview process of all candidates. Further discussion followed regarding the processes needed for the Foundation to operate. Chairman Crowell stated that in the first six months a budget will be developed for the

Foundation and presented to the Board of Directors for approval. Ms. Finley presented the Board with options for the computer software needed. Her recommendation for the use of DonorPerfect was made. Chairman Crowell asked for a motion to accept Ms. Finley's recommendation. A motion was made by Mr. Herb and seconded by COL Knisely.

Planning Committee Report:

COL Knisely presented to the Board a proposal for the 2012 Strategic Plan including the background, first draft and recommendations. He welcomed the Board's thoughts on the information presented and asked the members to return to the next Board of Directors meeting with suggestions and/or changes. Ms. Finley, requested the Board's consideration for an internal document stating the true strategic plan and goals of the organization and then one for the public for future use. COL Knisely, Ms. Finley and Mr. Kennedy will meet and put together a presentation to the Board. Chairman Crowell expressed his appreciation to COL Knisely for the 2012 Strategic Plan presentation.

Alumni/PTCC Report:

Mr. Kennedy spoke in the absence of Tonya Farley and stated the new officers are underway. SMA's Open House is on September 22, 2011 and the PTCC will hold a meeting from 6:00 p.m. to 6:30 p.m. The drum line will play and a large crowd is expected. Chairman Crowell would like a routine report from the PTCC.

Chairman's Report: No Report.

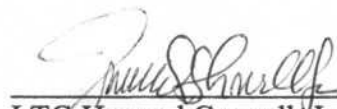
Old Business: No Report.

New Business: No Report.

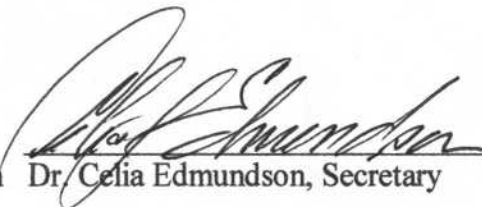
Comments:

COL Brockman announced the first SMA graduate to be awarded a Fullbright Scholarship will study in Germany. The Board expressed their enthusiasm with a cheer.

Discussion followed regarding the next Board meeting. Chairman Crowell announced that the next Board meeting is Thursday, October 20, 2011 at 2:00 p.m. The Chairman adjourned the meeting at 3:30 p.m.



LTG Howard Crowell, Jr., USA (Ret), Chairman



Dr. Celia Edmundson, Secretary

Attachments

Drafted: S. Maruca
Edited: Dr. C. Edmundson